

EASTERN MICHIGAN UNIVERSITY

Graduate Studies and Research

Graduate Student Research Support Fund

Application Guidelines

Nature of the Fund

The Graduate Student Research Support Fund is intended to defray costs associated with thesis and dissertation research. Only full-time graduate students are eligible to apply. Requests may be submitted at any time.

Procedure

1. Submit a completed application form (available from the Graduate School or its Web site -<http://www.gradschool.emich.edu/downloads/downloads.html>). The application requires an approval signature from your graduate advisor, committee chair, or department head and must include an itemized and justified budget and a copy of the thesis or dissertation prospectus/proposal, visual portfolio, project summary, or similar document that explains the proposed work.
2. If Human Subjects approval is necessary, a copy of the approval form must be submitted to the Graduate School before award funds can be released.
3. Applications will be reviewed and approved by the Interim Dean of the Graduate School. Applicants will be notified of the award decision within two weeks of the submission date. Each applicant may receive no more than one grant. Maximum award amounts will be determined by the size of the budget, volume of requests, and available funding, but will typically fall into the \$100-\$500 range. Expenses already incurred will not be reimbursed. *This award does not fund subject compensation, incentives or gift cards.*
4. Awardees must submit all requisitions, purchase orders, and travel vouchers to the Interim Dean of the Graduate School for approval. When research is completed, awardees must submit a two-page written final report explaining expenditures and specific outcomes of the award.

For Further Information Contact:

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